City of Leon Valley 2012 Bond Program Oversight Committee Meeting August 28, 2013

Vice Chairman Olen Yarnell called the 2012 Bond Program Oversight Committee Meeting to order at 5:30 pm. Vice Chairman Yarnell and Committee members Al Uvietta, Mike Davis Jr., Kathy Hill, and Frank Zavala were present. Christopher Gover and Pedro Esquivel were absent with Mr. Esquivel's being excused.

Councilman Jack Dean, Councilman Abraham Diaz, City Manager Manuel Longoria Jr., Fire Chief, Police Chief Wallace, and Special Projects Manager/Interim Public Works Director Melinda Smith were also present.

A quorum was present.

Approval of Minutes

Vice Chairman Yarnell asked for approval of the minutes from the July 24, 2013 meeting. Committee Member Uvietta made a motion to approve the minutes and Committee Member Zavala seconded the motion.

Vice Chairman Yarnell asked for a vote and this motion passed unanimously.

Committee Member Uvietta made a motion to take agenda item #4 prior to agenda item #3. This motion was seconded by Committee Member Davis and passed unanimously.

<u>Presentation by Project Architect Mickey Conrad on the Project Preliminary Schematic</u> Design and Budget Issues

Vice Chairman Yarnell introduced the Mickey Conrad from OCO Architects who gave a design review presentation on the project.

Mr. Conrad's presentation included the floor and preliminary designs of the Fire Department with a schematic of the exterior.

Mr. Conrad then presented the floor plans and preliminary designs of the City Municipal and Police Facility. During this presentation there were to several schematics of the exterior design shown. These included the base project, but also a design with some upgrades.

The last of the presentation was a Cost/Value Options Log developed by Bartlett Cocke along with a Budget analysis. These items were a checklist that Mr. Conrad and Staff will go over to ascertain if any upgrades were to be done to the building design. A discussion about the project budget took place but the Committee was advised by Bartlett Cocke that until a final plan was designed, all numbers given were estimates at best.

The City Manager also briefed the Committee on a request by Bexar County to exchange one of the lots the City of Leon Valley was purchasing with another lot. It was explained that the County needed this lot to complete a drainage channel for their flood control project.

Clarification of the Roles and Responsibilities of the Bond Oversight Committee

Mr. Longoria Jr. was recognized by Vice Chairman Yarnell. Mr. Longoria Jr. advised that this item was placed on the agenda by the Committee Chairman Esquivel but due to his absence he could not present. Mr. Longoria Jr. gave each Committee Member a copy of the Charter and covered the

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sections in the Charter that addressed the responsibilities of each Committee Member along with the items Committee Members were not responsible for.

<u>Adjourn</u>

Hearing no further business a motion was made by Mike Davis Jr. and seconded by Kathy Hill to adjourn the meeting. The meeting was adjourned at 7:09 p.m.

Pedro Esquivel, Committee Chairman